



COLLECTIVE EVENT RENTALS

Delivery and pickup rates are based on being during regular business hours that are at ground level, and within city limits. We have two delivery windows available. AM which we aim to arrive between 9:00am-1:00pm, or PM which we aim to arrive between 1:00pm to 5:00pm. **We do not offer exact time deliveries or pickups due to unforeseen delays that can occur both on and off the job sites.**

S	\$60
M	\$90
L	\$120
XL	\$240

Additional delivery and labor add on's.

Anytime delivery or pickup - Base less 20% discount

Arrival of your delivery or pickup anytime

9:00am – 5:00pm

Priority 1 - 2 Hour Window, Delivery or Pickup - Base + \$125

Arrival of your delivery or pickup within a two-hour window of your choice:

9:00am - 11:00am or 1:00 pm – 3:00pm

Priority 2 - 2 Hour Window, Delivery or Pickup, Base + \$100

Arrival of your delivery or pickup within a two-hour window of your choice:

11:00am – 1:00pm or 3:00pm – 5:00pm

After Hours Delivery or Pickup, Base + 15% of the rental or \$200 minimum

Includes a time-specific 2-hour arrival window for delivery or pickup of equipment,

Monday through Friday between 5:00pm - 9:00am, and all hours Saturday and Sunday.

Holiday After Hours Delivery or Pickup, Base + 25% of the rental or \$300 minimum

Includes a time-specific 2-hour arrival window for delivery or pickup of equipment any holiday that Collective Event Rentals is closed.

Travel charges \$2.50 per km outside city limits

After Hours Open Facility Labor + \$150

Charge for the labor to open our building for will call pickups or drop offs outside of our standard hours of operation of Monday through Friday 9:00am - 5:00pm.

Labour

Set-up Labor + 15% of the rental (excludes linen, table ware and décor)

Teardown Labor + 15% of the rental (excludes linen, table ware and décor)

Hourly Labor + \$100/hour per person, 1 hour minimum.

Time Sensitive Labor +\$150/hour per person, includes labor that needs to be completed within a restricted time frame. 1 hour minimum.

Please note that we do not offer set up or tear down on any linens, decor, or tableware.



COLLECTIVE EVENT RENTALS

IMPORTANT

Our staff are instructed to deliver to a mutually convenient ground floor location. Our staff are not authorized to carry things up or downstairs/steps or through unsafe conditions.

Our delivery personnel are not authorized to set up equipment unless it has been previously arranged and paid for. Please request the service at the time of placing your order and we will gladly accommodate you.

All equipment should be broken down and stacked exactly where it was delivered unless different arrangements are made. The customer is responsible for having all rentals together, packaged in original condition ready for scheduled pick-up time; failure to do so will be subject to additional hourly labour charges. This includes chairs not stacked, dishes not scrapped or in originally packaging, décor still on tables.

All equipment must be accounted for on pick up. Additional charges will apply for any missing equipment.

All linens will be inspected upon return. Return all linens dry and free of waste. Do NOT roll up or place wet linens in any bag - mildew will result. The customer is responsible for mildew damages, burn damages, as well as stains which cannot be removed.

The customer is responsible for all equipment rented from the time of receipt until the time of return. Please be sure that all rental equipment is secured when not in use and protected from the weather. Missing and damaged items are billed out and charged to the credit card number on file.

If missing items are found after the rentals have been returned it is the customer's responsibility to return the items to Collective Event Rentals. If you are unable to return the items, we will pick them up from you for an additional cost. If missing items are returned a credit will be issued back to the credit card and late return fees may apply.

For residential deliveries

Our staff are not permitted to enter clients' homes. Items will be left in a designated covered area (garage, porch, etc.), outside of the home.

For deliveries to venues:

The client does not need to be at the venue to receive the delivery, however it must be confirmed that the venue will be open and accessible for our staff during the requested delivery window. If we are unable to delivery at the requested time, and are required to come back, additional delivery fees will apply to do so.